Officer Stephanie M. Solis, #0155 San Antonio Police Department San Antonio, Texas

Fire Fighters' and Police Officers' Civil Service Commission
111 Soledad, Suite 123
San Antonio, Texas 78205

Commissioners and Officer Stephanie M. Solis:

Under and by virtue of the authority vested in me by Title 5, Subtitle A, Chapter 143 of the Local Government Code, V.T.C.S., said chapter entitled "Municipal Civil Service", I do hereby suspend Officer Stephanie M. Solis from paid duty with the San Antonio Police Department for a period of six calendar days, commencing on July 10, 2017, and ending on July 15, 2017.

Officer Solis has violated Subsection C of Rule XIII of the City of San Antonio Fire Fighters' and Police Officers' Civil Service Commission Rules, said rules having been adopted on February 23, 1998, and thereafter from time to time amended, by the Fire Fighters' and Police Officers' Civil Service Commission as the Civil Service Rules for the Fire and Police Departments of the City of San Antonio. The particular civil service rule violated by Officer Solis and ground for suspension is as follows:

(12) Violation of an applicable fire or police department rule or special order.

The Rules and Regulations of the San Antonio Police Department which Officer Solis has violated are as follows:

RULE 4.02 - ALERTNESS REQUIRED OF MEMBERS: Members shall at all times be attentive to their duties and by their alertness and observation, and demonstrate their interest in their work.

RULE 4.12 - OFFICIAL REPORTS (B) SUBMISSION OF REPORTS: Members shall complete and submit all reports prior to going off-duty.

The factual basis for the instant disciplinary suspension is as follows:

On or about December 29, 2016, Officer Stephanie M. Solis was working as an expediter at the Prue substation on the A shift. Sergeant Bratina tried to find Officer Solis at approximately 8:00 a.m. Officer Solis was not at her work station and had only completed three calls, which were N-coded. At approximately 10:25 a.m., Officer Solis returned to her station when 18 calls were holding in the expediter queue.

On or about December 28, 2016, Officer Stephanie M. Solis, while working at the Prue substation as a day shift expediter, created three AFR Reports (SAPD16282134, SAPD16282287,

SAPD16282282). Her shift ended on December 28, 2016. These reports were not completed or submitted for approval until approximately 1:32 p.m. on December 29, 2016, the next day.

A copy of the instant disciplinary suspension order is being filed with the Fire Fighters' and Police Officers' Civil Service Commission.

DATE SAN ANTONIO POLICE DEPARTMENT I hereby acknowledge receipt of the original of the foregoing six-day suspension. I acknowledge having received notification that I have fifteen days from the date of receipt of this suspension during which to file a written appeal of this suspension with the Personnel Director of the City of San Antonio requesting either arbitration or the hearing of my appeal by the Fire Fighters' and Police Officers' Civil Service Commission. I acknowledge that I have been informed that if I appeal to a hearing examiner/arbitrator, I waive all rights to appeal to a district court except as provided by subsection 143.057(j) of the Texas Local Government Code. I also acknowledge that I have been informed that my right to appeal the decision of a hearing examiner/arbitrator to district court pursuant to section 143.057 of the Texas Local Government Code may have been modified by the provisions of article 28 of the Collective Bargaining Agreement by and between the City of San Antonio and the San Antonio Police Officers' Association. 155 TEPHANIE M. SOLIS, #0155 SAN ANTONIO POLICE DEPARTMENT WITNESSED BY: DATE: 6-13-17 TIME: 10:14 2017, with the Fire FILED on this the day of Fighters' and Police Officers' Civil Service Commission.

DIRECTOR, FIRE FIGHTERS' AND POLICE OFFICERS' CIVIL SERVICE COMMISSION

CITY OF SAN ANTONIO NOTICE OF SUSPENSION

2017 JUN 19 PM 1: 1!

OFFICER MUST SIGN THIS FORM EVEN IF FORFEITING TIME

EMPLOYEE NAME: Officer Stephanie M. Solis, #0155	
ACTIVITY NO. AND NAME: 17-02-09 Police	
JOB CLASS NO. AND TITLE: 0600 Police	
TRANS NO/TYPE 1 4 5 SOCIAL SECURITY NUMBER 5 14 16 MO DA 12	5 18 20 22 24 26 28 30
NUMBER OF 32 DAYS 30 06 LAST PAY 35 INDIC 36 NARRATIVE REMARKS: Six-Day Suspension AUTHORITY: Written Order of the Chief of Police	REASON 37 39 022 LEGAL ADVISOR'S OFFICE SANANIONO POLICE DEPARAMENT
EMPLOYEE DEPARTMENT HEAD	DATE CITY MANAGER

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