

Officer Stephanie M. Solis, #0155  
San Antonio Police Department  
San Antonio, Texas

LEGAL ADVISOR'S OFFICE  
JUN 14 2017  
JUN 19 PM 1:11  
SAN ANTONIO POLICE DEPARTMENT

Fire Fighters' and Police Officers' Civil Service Commission  
111 Soledad, Suite 123  
San Antonio, Texas 78205

Commissioners and Officer Stephanie M. Solis:

Under and by virtue of the authority vested in me by Title 5, Subtitle A, Chapter 143 of the Local Government Code, V.T.C.S., said chapter entitled "Municipal Civil Service", I do hereby suspend Officer Stephanie M. Solis from paid duty with the San Antonio Police Department for a period of six calendar days, commencing on July 10, 2017, and ending on July 15, 2017.

Officer Solis has violated Subsection C of Rule XIII of the City of San Antonio Fire Fighters' and Police Officers' Civil Service Commission Rules, said rules having been adopted on February 23, 1998, and thereafter from time to time amended, by the Fire Fighters' and Police Officers' Civil Service Commission as the Civil Service Rules for the Fire and Police Departments of the City of San Antonio. The particular civil service rule violated by Officer Solis and ground for suspension is as follows:

- (12) Violation of an applicable fire or police department rule or special order.

The Rules and Regulations of the San Antonio Police Department which Officer Solis has violated are as follows:

**RULE 4.02 - ALERTNESS REQUIRED OF MEMBERS:**  
Members shall at all times be attentive to their duties and by their alertness and observation, and demonstrate their interest in their work.

**RULE 4.12 - OFFICIAL REPORTS (B) SUBMISSION OF REPORTS:** Members shall complete and submit all reports prior to going off-duty.

The factual basis for the instant disciplinary suspension is as follows:

On or about December 29, 2016, Officer Stephanie M. Solis was working as an expediter at the Prue substation on the A shift. Sergeant Bratina tried to find Officer Solis at approximately 8:00 a.m. Officer Solis was not at her work station and had only completed three calls, which were N-coded. At approximately 10:25 a.m., Officer Solis returned to her station when 18 calls were holding in the expediter queue.

On or about December 28, 2016, Officer Stephanie M. Solis, while working at the Prue substation as a day shift expediter, created three AFR Reports (SAPD16282134, SAPD16282287,



**CITY OF SAN ANTONIO  
NOTICE OF SUSPENSION**

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**\*OFFICER MUST SIGN THIS FORM EVEN IF FORFEITING TIME\***

EMPLOYEE NAME: Officer Stephanie M. Solis, #0155

ACTIVITY NO. AND NAME: 17-02-09 Police

JOB CLASS NO. AND TITLE: 0600 Police

TRANS NO/TYPE 1 4	SOCIAL SECURITY NUMBER 5	TRANS DATE 14 16 18 MO DA YR	BEGIN DATE 20 22 24 MO DA YR	END DATE 26 28 30 MO DA YR
P50 3		06 12 17	07 10 17	07 15 17

NUMBER OF 32 DAYS 30	LAST PAY 35 INDIC	TYPE 36	REASON 37 39 022
06			

NARRATIVE REMARKS: Six-Day Suspension

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AUTHORITY: Written Order of the Chief of Police

S. Solis 155  
EMPLOYEE

06/13/2017  
DATE

[Signature]  
DEPARTMENT HEAD

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CITY MANAGER