

LEGAL ADVISOR'S OFFICE

AUG 09 2017

SAN ANTONIO POLICE DEPARTMENT

Officer Jason W. Reno, #1588  
San Antonio Police Department  
San Antonio, Texas

Fire Fighters' and Police Officers' Civil Service Commission  
111 Soledad, Suite 123  
San Antonio, Texas 78205

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### AGREED SUSPENSION

Commissioners and Officer Jason W. Reno:

**WHEREAS**, Officer Jason W. Reno, pursuant to Article XXVIII, Section 2 of the Collective Bargaining Agreement by and between the City of San Antonio and the San Antonio Police Officers' Association, was served on July 24, 2017, with a one-day contemplated suspension; and

**WHEREAS**, pursuant to said contract, Officer Reno was given an opportunity to rebut those charges being brought against him to Police Chief William P. McManus; and

**WHEREAS**, said opportunity was exercised by Officer Reno; and

**WHEREAS**, Officer Reno and his captain, Miles Earwood, have agreed and Chief McManus has approved of settling this matter with a one-day suspension without pay; **NOW THEREFORE**:

The undersigned parties hereby enter into this suspension agreement wherein it is provided that Officer Reno shall be suspended without pay from the San Antonio Police Department for a period of one day, commencing on August 14, 2017, and ending on August 14, 2017. Officer Reno waives any rights to appeal this Agreed Suspension and agrees no administrative or judicial body shall have power to review this Agreed Suspension or alter the terms of this agreement.

Officer Reno has violated Subsection C of Rule XIII of the City of San Antonio Fire Fighters' and Police Officers' Civil Service Commission Rules, said rules having been adopted on February 23, 1998, and thereafter from time to time amended, by the Fire Fighters' and Police Officers' Civil Service Commission as the Civil Service Rules for the Fire and Police Departments of the City of San Antonio. The particular civil service rules violated by Officer Reno and grounds for suspension are as follows:

- (12) Violation of an applicable fire or police department rule or special order.

The Rules and Regulations and Procedures of the San Antonio Police Department which Officer Reno has violated are as follows:

**RULE 4.16 - ABSENCE FROM ASSIGNMENT:** Members shall not leave their beats or assigned areas except in the line-of-duty, upon authorization of a supervisor, or at the end of a scheduled tour-of-duty.

**PROCEDURE 401 - OFFENSE/INCIDENT/SUPPLEMENTAL REPORTS (.03) REPORTS (C) Supplemental Report (1)** The Supplemental Report is completed within AFR by all officers who respond to a call and may have additional information such as;

Dispatched to scene, Took some action, Witnessed some action, or had direct contact with the crowd, suspect, witnesses, etc. and this information is related to an offense/incident and the officer is not assigned the Report Responsibility. (a) All officers that make the scene of a felony call with an apprehension SHALL write a Supplemental Report within AFR, detailing what actions they took or what they witnessed at the scene. (2) All officers assigned to a call shall provide detailed comments by utilizing the ADD COMMENTS button on their Call For Service screen (CFS), whether they write an AFR report or not. (a) For those officers that did not make the scene and their actions were not material to the call, they shall add the appropriate comments to the CFS screen and then use the COVER AVAIL button to return to service. The following examples illustrate typical entries/actions; (1) Assigned to a quadrant, Cherry and Commerce, took no action. No AFR Report written; (2) Shut down traffic at Houston and North Walters, did not make scene. No AFR Report written; (3) Canceled en-route by dispatcher/supervisor, did not make scene. No AFR Report written; (4) Assigned to call by accident, did not make scene. No AFR Report written; or (5) Searched the area for suspect, did not find, and took no further action. No AFR Report written. (b) For those officers that did make the scene or took some sort of action beyond those listed in section C.2.a. above, the following comments shall be added to the CFS screen, regardless whether or not a report was also written within AFR; (1) Provided assistance at the scene for crowd control. Supplemental report written in AFR; (2) Made the scene but was not needed and returned to service. Supplemental Report written in AFR; (3) Assisted at the scene, transported witnesses to Homicide. Supplemental Report written; or (4) Handling officer. Offense report written. 1 adult male, 1 felony charge (Agg Robbery). (3) The officer will mark the box "SUPPLEMENTAL REPORT" on SAPD Form #2-2.

PROCEDURE 409 – MOBILE VIDEO RECORDING (.06) RECORDING (A) All officers shall begin recording the following events upon receipt of call and continue recording until it is concluded; any deviations will require a supervisor's approval and must be documented in the officer's report or CFS comment entry field. (1) DWI stops; (2) Code 1 Calls; (3) Code 2 Calls; (4) Code 3 Calls; (5) Self initiated stops: (a) Arrest (b) Field contacts (c) Traffic stops (6) Vehicle pursuits; and (7) Vehicle crashes.

PROCEDURE 410 – BODY WORN CAMERAS (.06) RECORDING (D) Officers shall begin recording the following events and continue recording until the event is concluded; (Any deviations will require a supervisor's approval and must be documented in the Officer's video, report, or CFS comment entry field in accordance with Section .07 of this procedure): (1) Upon observation of suspicious or criminal behavior; (2) Upon reception of or response to CFS, whether dispatched or not; (3) Officer-initiated contacts: (a) Arrest, (b) Field Contacts, (c) Traffic/Pedestrian Stops, (d) Vehicle/Foot Pursuits; (4) During all prisoner or witness transports. If an officer arrives at a facility that is recorded, such as Public Safety Head Quarters (PSHQ) or the

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Magistrate's Office, the Officer may cease recording upon entering the facility or transferring custody of the prisoner/witness; (5) In instances where the Officer reasonably believes that the recording may provide evidence in criminal investigations; (6) Service of search or arrest warrants on the premises of a residence, business or building, if the Officer is assisting in such service of search or arrest warrants; and (7) Citizen-initiated contacts or flagged down requests for public safety services.

PROCEDURE 503 – OBTAINING AND EXECUTING ARREST WARRANTS (.07) PLANNED EXECUTIONS OF ARREST WARRANTS (C) Prior to Executing any Class B Misdemeanor through felony warrants: (1) Officers will check the Arrest Warrant Database on SAMWEB <http://samweb/warrantForm.asp> prior to execution of the warrant for updated notes on the suspect. (2) Officers will utilize SAPD Form #8-PWC, Police Arrest/Search Warrant Checklist, for Class B Misdemeanor through Felony Arrest Warrants or any crimes of violence. (3) The Arrest/Warrant Checklist will assist in determining whether the warrant should be executed by the officer or if a specialized unit or units should be called.

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The factual basis for the instant disciplinary suspension is as follows:

On or about March 30, 2017 and March 31, 2017, Officer Jason W. Reno left the North service area without authorization.

On or about April 10, 2017, Officer Jason W. Reno contacted the ROP unit to run a warrant. Officer Reno failed to follow procedures for COBAN and BWC (body worn camera) activation. Officer Reno also failed to complete SAPD form 8-PWC, and Officer Reno failed to submit a supplemental report covering his actions.

A copy of the instant disciplinary suspension order is being filed with the Fire Fighters' and Police Officers' Civil Service Commission.

AGREED TO BY:

  
WILLIAM P. MCMANUS  
CHIEF OF POLICE  
SAN ANTONIO POLICE DEPARTMENT

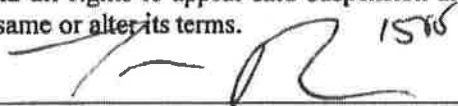
07/28/17  
DATE

  
OFFICER JASON W. RENO, #1588  
SAN ANTONIO POLICE DEPARTMENT

8-1-17 1730  
DATE TIME

I hereby acknowledge receipt of the original of the foregoing Agreed Suspension. I acknowledge having received notification that I have fifteen days from the date of receipt of the instant suspension during which to file a written appeal of this suspension with the Personnel Director of the City of San Antonio requesting either arbitration or the hearing of my appeal by the Fire Fighters' and Police Officers' Civil

Service Commission. I acknowledge that I have been informed that if I appeal to a hearing examiner/arbitrator, I waive all rights to appeal to a district court except as provided by subsection 143.057(j) of the Texas Local Government Code. I also acknowledge that I have been informed that my right to appeal the decision of a hearing examiner/arbitrator to district court pursuant to section 143.057 of the Texas Local Government Code may have been modified by the provisions of article 28 of the current Collective Bargaining Agreement by and between the City of San Antonio and the San Antonio Police Officers' Association. I further acknowledge that in light of my entry into this Agreed Suspension, I shall have no right to appeal said suspension nor will any administrative or judicial body have power to review same or alter its terms. I do hereby waive any and all rights to appeal said suspension and no administrative or judicial body shall have power to review same or alter its terms.

  
OFFICER JASON W. RENO, #1588  
SAN ANTONIO POLICE DEPARTMENT

WITNESSED BY:

B. Jenkins #3234 TIME: 1730 DATE: 08/01/17  
3310 TIME: 1730 DATE: 8/1/17

FILED on this the 11 day of August, 2017, with the Fire Fighters' and Police Officers' Civil Service Commission.

  
DIRECTOR, FIRE FIGHTERS' AND POLICE OFFICERS' CIVIL SERVICE COMMISSION

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**CITY OF SAN ANTONIO  
NOTICE OF SUSPENSION**

LEGAL ADVISOR'S OFFICE

AUG 09 2017


SAN ANTONIO POLICE DEPARTMENT

**\*OFFICER MUST SIGN THIS FORM EVEN IF FORFEITING TIME\***

EMPLOYEE NAME: Officer Jason W. Reno, #1588

UNIT OF ASSIGNMENT: NCS


JOB CLASS NO. AND DEPARTMENT: 0600 Police

SAP NUMBER	TRANS DATE			BEGIN DATE			END DATE		
	MO	DA	YR	MO	DA	YR	MO	DA	YR
	07	28	17	08	14	17	08	14	17

NARRATIVE REMARKS: Agreed One-Day Suspension

AUTHORITY: Written Order of the Chief of Police

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 1588  
EMPLOYEE

8-1-17  
DATE

  
DEPARTMENT HEAD

07/28/17  
DATE

LEGAL ADVISOR'S OFFICE

AUG 09 2017

SAN ANTONIO POLICE DEPARTMENT

# LEAVE FORFEITURE FOR SUSPENSION REQUEST

To: Chief of Police

From: Jason Reno 1556  
Officer's Name Badge Number

Date: 8-7-17

Copies to: Accounting, Budget and Personnel, Pension Board, File

TYPE OR PRINT ONLY- Use Ink

I, Jason Reno, hereby agree to the 1 day disciplinary suspension received on Aug 14, 2017 and request to forfeit leave time in lieu of serving the disciplinary suspension.

- Type of leave forfeited:
- Vacation
  - Compensatory Time
  - Holiday
  - Bonus Day

ZR  
Officer's Signature

8-1-17  
Date

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Request ~~Denied~~ Approved

WP Williams 08/08/17  
Chief of Police Date

The Chief of Police is not prohibited from denying this request.