

Reduced to 3 days


9-29-16



DETENTION ADMINISTRATION  
IN-CUSTODY DETENTION

2016 SEP 15 AM 11:20

Susan Pamerleau  
Sheriff  
Bexar County, Texas

Approved:   
Date: 9/29/16

### **NOTICE OF PROPOSED SUSPENSION**

**EMPLOYEE: Deputy Lauer, John #3082, Employee #13679**

**Date: August 11, 2016**

You are hereby notified that the Bexar County Sheriff's Office proposes to suspend you without pay for 5 days from the position of Detention Officer for violation of the Bexar County Sheriff's Civil Service Rules; said rules having been adopted on March 14, 1985 and thereafter from time to time amended by the Bexar County Sheriff's Civil Service Commission. The particular Civil Service Rules violated by you are as follows:

#### **9.02 O. Conduct or action that would seriously impair job effectiveness**

And violation of the following Bexar County Sheriff's Office and/or Detention Manuals of Policy and Procedure Paragraph(s):

#### **900.02-01 B. 6. Attach paperwork to authorization-to-admit:**

##### **b. "Hot-Papers": (1) Detainer or "Hold" (filed with the white rider.)**

#### **The specific reason(s) for this action:**

On Thursday, July 7, 2016 you were assigned to the Intake Desk. During your assigned duties you booked inmate Guadinan, Anthony Adam sid #1027669 into custody on a Bexar County Sheriff's Office (BCSO) active warrant #1486248. The booking slip that was given to you also had two out of county charges. The Nueces County warrant was for MTRP Theft and Medina County's warrant was for FTA/DWI. You failed to book these out of county charges, which allowed for the inmate to post bond and be released from our facility with active warrants from other counties. Several hours were spent attempting to contact the following: the released inmate, BCSO Fugitive Apprehension Unit, the bond company, Nueces County and Medina County. Ultimately Nueces County dropped their charge on inmate Guadinan. Medina County reissued their warrant.

#### **The corrective action required:**

When you are assigned to the intake desk you are to inspect all incoming paperwork to ensure that all charges are booked onto an incoming inmate. Failure to comply with BCSO policy 900.02-01, which resulted in this Notice of Proposed Suspension, may result in more serious disciplinary action, which may include dismissal from the Sheriff's Office.

#### **Other persons who have knowledge of the incident:**

Lt. Torres, Janette #4331  
Sgt. Goodwin, Jennifer #1230  
Cpl. Gutierrez, Manuel #1225



Susan Pamerleau  
Sheriff  
Bexar County, Texas

DETENTION ADMINISTRATOR  
IN-CUSTODY DETENTION

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**Notice of Proposed Suspension  
Deputy Lauer, John #3082**

**Page 2**

You are further advised that you may grieve this Notice of Proposed Suspension, in writing, to Capt. Balditt, Laura #1800, within five business (5) days of the receipt of this document. Send copies of your grievance to: 1) Civil Service Commission at 211 S. Flores, San Antonio, Texas, 78204; 2) Personnel Administrator, Bexar County Sheriff's Office. Any further information regarding your Civil Service rights may be obtained at the Civil Service Office by calling (210) 335-0728.

Lt. Janette Torres #4331  
Lt. Janette Torres #4331  
Booking Operations Supervisor

The foregoing document was served upon Deputy Lauer, John #3082 on this 29 day of August 2016 by:

Lt. J. Torres 4331  
Printed Name/Badge #



Lt. J. Torres 4331  
Signature of Server

I acknowledge receipt of this document:

[Signature]  
Signature of Employee



Susan Pamerleau  
Sheriff  
Bexar County, Texas

Approved:   
Date: 

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Sgt. Goodwin, Jennifer #1230  
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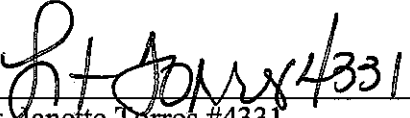
Susan Pamerleau

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\_\_\_\_\_  
Lt. Janette Torres #4331  
Booking Operations Supervisor

The foregoing document was served upon Deputy Lauer, John #3082 on this \_\_\_\_\_ day of August 2016 by:

\_\_\_\_\_  
Printed Name/Badge #

\_\_\_\_\_  
Signature of Server

I acknowledge receipt of this document:

\_\_\_\_\_  
Signature of Employee