

Reduced to 7 days 8-19-15



Susan Pamerleau
Sheriff
Bexar County, Texas

2015 JUL 20 PM 3:10

NOTICE OF PROPOSED SUSPENSION

EMPLOYEE: Officer Clint Saenz, Emp. #37426, Badge #4062, Detention

DATE: July 14, 2015

You are hereby notified that the Bexar County Sheriff's Office is proposing to suspend you for Fifteen (15) Days from the position of Detention Officer.

According to PSI Investigation 15-068, you have violated the Bexar County Sheriffs Civil Service Rules, said rules having been adopted on March 14, 1985 and thereafter from time to time amended by the Bexar County Sheriff's Civil Service Commission. The particular Civil Service Rules violated by you are as follows:

Chapter IX, Section 9.02:

- D. Dishonesty
- O. Conduct or action that would seriously impair job effectiveness.

The Policies and Procedures of the Bexar County Sheriff's and Detention Manuals which you have violated are as follows:

5.26 UNTRUTHFULNESS

No employee of the Sheriff's Office shall make or give any false statements to supervisors when being questioned, interviewed or submitting official reports. To do otherwise is to create an undesirable dishonest situation, characterized by lack of trust, honesty, or truthfulness.

900.17 SUPERVISION AND CONTROL OF INMATES

The factual basis for the disciplinary action is as follows: On February 7, 2015, while assigned to Unit BJ, you admit in a report dated April 16, 2015, to the Professional Standards and Integrity Division that you knowingly and willingly falsified information in an official document by entering the 30 minute observation times in the log book for 1500 hours, 1530 hours, 1600 hours, 1630 hours, 1700 hours, 1730 hours, 1800 hours, and 1830 hours however, you only made a total of 4 physical checks. According to the unit video, the specific physical checks are, 1505 hours, 1919 hours, 1737 hours and 1839 hours. You falsified entries and only conducted the physical checks when no inmates were in the dayroom.

Your failure to take responsibility and disregard for policy will not be tolerated by the Bexar County Sheriff's Office.

Corrective Action Required: In the future, you will conduct yourself in a professional manner and ensure you are complying with the Bexar County Sheriff's Office Detention Manual Policy and Procedure, Section specifically BC No: 900.17, titled Supervision and Control of Inmates and ensure that you are attentive in the execution of your duties by accurately conducting and annotating face to face observation checks and log book entries.

Be further advised that your performance will be closely monitored and persistence in the behavior, which resulted in this Notice of Proposed Suspension, may result in more serious disciplinary action, which may include dismissal from the Sheriff's Office.

You are advised that you may grieve this Notice of Proposed Suspension to the undersigned, in person or in writing, to explain or countervail said specific charges. Your written response, if submitted, must be received and time stamped by Detention Administration, no later than the **fifth (5th)** business day following receipt of this document.

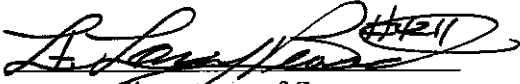
Persons with knowledge of these incidents:

Raul S. Banasco, Jail Administrator
Henry Reyes, Assistant Jail Administrator
Sgt. Richard Esqueda, Professional Standards and Integrity Division
Captain Steven Long, Shift Commander
Cpl. Brandon R. Copeland, Badge #1279, Detention
Officer Matthew Crump, Badge #1242, Detention
Officer Clint Saenz, Badge #4062, Detention


Deputy Chief Raul S. Banasco
Jail Administrator

The Foregoing Document was served upon Clint Saenz, on July 20th, 2015 by:

LT. Larry Beard #4211
Printed Name/Badge of Server


Signature of Server

I acknowledge receipt of this Document:

Clint Saenz 4062 7/20/2015
Signature of Employee

Distribution: Original: 1) Personnel File Copy: 2) Employee 3) Section File 4)
Employee Disciplinary/Grievance Technician