



Texas Commission on Jail Standards

Bexar County Jail

San Antonio, Texas

February 19-22, 2019

Date(s) of Inspection

SUBJECT: INSPECTION REPORT

State Law requires periodic inspections of county jail facilities (VTCA, Local Government Code, Chapter 351, VTCA, Government Code, Chapter 511; Chapter 297.8, Texas Commission on Jail Standards).

- The facility was inspected on the date(s) indicated above, and it was determined that deficiencies exist. You are urged: (1) to give these areas of noncompliance your serious and immediate consideration; and (2) to promptly initiate and complete appropriate corrective measures. The Commission is available to discuss or assist you with the appropriate corrective measures required.

Failure to initiate and complete corrective measures following receipt of the Notice of Noncompliance may result in the issuance of a Remedial Order (Chapter 297.8, et seq.).

- This facility was inspected on the date(s) indicated above. There were no deficiencies noted and upon review of this report by the Executive Director of the Texas Commission on Jail Standards, a certificate of Compliance may be issued per the requirements of VTCA, Chapter 511 and Texas Minimum Jail Standards.

Authenticated:

Inter-Office Use Only

Jennifer Shumake, TCJS Inspector

William Phariss, TCJS Inspector

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Texas Commission on Jail Standards

	2.25.19
Received by:	Date
	2/25/2019
Reviewed by:	Date

cc: Judge
Sheriff

Individuals and/or entities regulated by the Texas Commission on Jail Standards shall direct all complaints regarding the commission procedures and functions to the Executive Director at: P.O. Box 12985 Austin, Texas 78711 (512) 463-5505 Fax (512) 463-3185 or at our agency website at www.tcjs.state.tx.us .

ANNUAL JAIL REPORT

County: <u>Bexar</u>	
Sheriff: <u>Javier Salazar</u> email: j.salazar@bexar.org	Judge: <u>Nelson Wolff</u> email: nwolff@bexar.org
Jail Administrator: <u>Avery Walker</u> email: a.walker@bexar.org	Inspector: <u>Jennifer Shumake</u> <u>William Phariss</u>

Last Inspection January 17-19, 2018 Compliant No Inspection Date(s) February 19-22, 2019
 Remedial Order N/A Effect: _____

Reportable Incidents (Previous 12 month History)
Fires 0 **Escapes** 4
Deaths 5 Walkaway 0
Suicides 1 Secured 4

Contract Inmates Housed
 AT
 County1 _____
 County2 _____
 County3 _____
 County4 _____
 County5 _____
 County6 _____

Date Plans Approved February 4, 2013

1. **Facility Name** Bexar County Jail
 Address 200 N. Comal St. San Antonio Tx Zip Code 78207
 Phone # (210) 335-6219 Fax # (210) 335-6199
 Built 1988 Renovated 1996 Addition 1996
 Type Max Number of Variances 8

Drill Time 1min51sec
 Facility Capacity 3,342
 Average Daily Population 2,641.33
 Housing Total this Date 2,816
 Holding Total this Date 75

2. **Facility Name** Bexar County Jail Annex
 Address 200 N. Comal St. San Antonio Tx Zip Code 78207
 Phone # (210) 335-2666 Fax# (210) 335-2495
 Built 1993 Renovated N/A Addition 2001 & 2008
 Type Min/Med/Max Number of Variances 4

Drill Time 1min24sec
 Facility Capacity 1733
 Average Daily Population 1580.58
 Housing Total this Date 1,345
 Holding Total this Date N/A

3. **Facility Name** Bexar County Justice Center (Court Holding)
 Address 100 Dolorosa, San Antonio Zip Code 78207
 Phone # (210) 335-2666 Fax # (210) 335-2677
 Built 1991 Renovated N/A Addition 2012
 Type _____ Number of Variances _____

Drill Time N/A Court
 Facility Capacity 289
 Average Daily Population N/A
 Housing Total this Date N/A
 Holding Total this Date 134

<p>Housing Capacity <u>5,075</u></p> <table style="width: 100%;"> <tr> <th style="text-align: left;">Cells</th> <th style="text-align: right;">Capacity</th> </tr> <tr> <td>Sep Cells <u>11</u></td> <td style="text-align: right;"><u>11</u></td> </tr> <tr> <td>Single Cells <u>372</u></td> <td style="text-align: right;"><u>372</u></td> </tr> <tr> <td>M.O. Cells <u>1037</u></td> <td style="text-align: right;"><u>2202</u></td> </tr> <tr> <td>Dorms <u>48</u></td> <td style="text-align: right;"><u>2,490</u></td> </tr> <tr> <td>Neg Press Cells <u>0</u></td> <td style="text-align: right;"><u>0</u></td> </tr> <tr> <td>Medical Cells <u>52</u></td> <td style="text-align: right;"><u>52</u></td> </tr> </table> <p><small>Notes: Negative Pressure Cells and medical Cells are in the above count Sep. Dorms area.</small></p>	Cells	Capacity	Sep Cells <u>11</u>	<u>11</u>	Single Cells <u>372</u>	<u>372</u>	M.O. Cells <u>1037</u>	<u>2202</u>	Dorms <u>48</u>	<u>2,490</u>	Neg Press Cells <u>0</u>	<u>0</u>	Medical Cells <u>52</u>	<u>52</u>	<p>Holding Capacity <u>434</u></p> <table style="width: 100%;"> <tr> <th style="text-align: left;">Cells</th> <th style="text-align: right;">Capacity</th> </tr> <tr> <td>Holding Cells <u>51</u></td> <td style="text-align: right;"><u>464</u></td> </tr> <tr> <td>Detoxification Cells <u>2</u></td> <td style="text-align: right;"><u>8</u></td> </tr> <tr> <td>Violent Cells <u>2</u></td> <td style="text-align: right;"><u>2</u></td> </tr> </table> <p>Construction Security Level</p> <table style="width: 100%;"> <tr> <td>Minimum Capacity</td> <td style="text-align: right;"><u>236</u></td> </tr> <tr> <td>Medium Capacity</td> <td style="text-align: right;"><u>1560</u></td> </tr> <tr> <td>Maximum Capacity</td> <td style="text-align: right;"><u>2767</u></td> </tr> </table>	Cells	Capacity	Holding Cells <u>51</u>	<u>464</u>	Detoxification Cells <u>2</u>	<u>8</u>	Violent Cells <u>2</u>	<u>2</u>	Minimum Capacity	<u>236</u>	Medium Capacity	<u>1560</u>	Maximum Capacity	<u>2767</u>	<p>Females <u>615</u> <small>(Female Population Today)</small></p> <p># of Cells <u>17</u> # of Bunks <u>709</u></p> <p>Contract Inmates 100 + Capacity (30% + Non - TX) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
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Population: Housing 4,161 Hold/Detox/Violent 75 Total System Population 4,236
(During Inspection)
 Total Inspection Time 44.5 hours (two inspectors) Total Average Daily Population 4287.83

Sheriff _____

 Jail Administrator _____

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Interview with Court Representative Yes No

Commissioner's Court Representative _____

Inspection Date(s): February 19-22, 2019

4. **Facility Name** Bexar County Justice Center (Court Holding)
Address 100 Dolorosa San Antonio, TX Zip Code 78207
Phone # 210-335-2666 Fax # (210) 335-2677
Built 11991 Renovated N/A Addition _____
Type _____ Number of Variances _____

Drill Time test
Facility Capacity 289
Average Daily Population N/A
Housing Total this Date N/A
Holding Total this Date 115

5. **Facility Name** _____
Address _____ Zip Code _____
Phone # _____ Fax # _____
Built _____ Renovated _____ Addition _____
Type _____ Number of Variances _____

Drill Time _____
Facility Capacity _____
Average Daily Population _____
Housing Total this Date _____
Holding Total this Date _____

6. **Facility Name** _____
Address _____ Zip Code _____
Phone # _____ Fax # _____
Built _____ Renovated _____ Addition _____
Type _____ Number of Variances _____

Drill Time _____
Facility Capacity _____
Average Daily Population _____
Housing Total this Date _____
Holding Total this Date _____

7. **Facility Name** _____
Address _____ Zip Code _____
Phone # _____ Fax # _____
Built _____ Renovated _____ Addition _____
Type _____ Number of Variances _____

Drill Time _____
Facility Capacity _____
Average Daily Population _____
Housing Total this Date _____
Holding Total this Date _____

8. **Facility Name** _____
Address _____ Zip Code _____
Phone # _____ Fax # _____
Built _____ Renovated _____ Addition _____
Type _____ Number of Variances _____

Drill Time _____
Facility Capacity _____
Average Daily Population _____
Housing Total this Date _____
Holding Total this Date _____

9. **Facility Name** _____
Address _____ Zip Code _____
Phone # _____ Fax # _____
Built _____ Renovated _____ Addition _____
Type _____ Number of Variances _____

Drill Time _____
Facility Capacity _____
Average Daily Population _____
Housing Total this Date _____
Holding Total this Date _____

10. **Facility Name** _____
Address _____ Zip Code _____
Phone # _____ Fax # _____
Built _____ Renovated _____ Addition _____
Type _____ Number of Variances _____

Drill Time _____
Facility Capacity _____
Average Daily Population _____
Housing Total this Date _____
Holding Total this Date _____

11. **Facility Name** _____
Address _____ Zip Code _____
Phone # _____ Fax # _____
Built _____ Renovated _____ Addition _____
Type _____ Number of Variances _____

Drill Time _____
Facility Capacity _____
Average Daily Population _____
Housing Total this Date _____
Holding Total this Date _____

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TEXAS COMMISSION ON JAIL STANDARDS
JAIL INSPECTION REPORT

Facility Name: Bexar County Jail

Date:

February 19-22, 2019

Item	Section	Paragraph	Comments
1	267	.1	<p>The releasing officer shall determine inmate identity before discharge or release.</p> <p>The administration has employed and authorized civilian employees to perform releasing officer duties which is a violation of minimum jail standards.</p>
2	271	.1(b)(3)	<p>A custody reassessment shall be conducted within 30 - 90 days of the Initial Custody Assessment and immediately upon any disciplinary action and/or change in legal status which would affect classification.</p> <p>A documented classification review to determine the necessity for a complete reassessment shall be conducted every 30 - 90 days thereafter.</p> <p>Inmate classification paperwork and staff interviews indicated that jail staff routinely exceed custody reassessments as required. One file exceeded the 90 day limit by 27 days.</p>
3	273	.4(a)	<p>The health services plan shall include procedures for the maintenance of a separate health record on each inmate. The record shall include a health screening procedure administered by health personnel or by a trained booking officer upon the admission of the inmate to the facility</p> <p>The administration has employed and authorized civilian employees to perform duties of health personnel or trained book in officers which is a violation of minimum jail standards.</p>
4	273	.5(a)(1)	<p>(a) Each sheriff/operator shall develop and implement a mental disabilities/suicide prevention plan, in coordination with available medical and mental health officials, approved by the Commission by March 31, 1997. The plan shall address the following principles and procedures:</p> <p>(1) Training. Provisions for staff training (including frequency and duration) on the procedures for recognition, supervision, documentation, and handling of inmates who are mentally disabled and/or potentially suicidal. Supplemental training should be provided to those staff members responsible for intake screening;</p> <p>The administration was unable to provide training records to confirm the that detention officers received suicide prevention training in accordance with the approved operational plans.</p>
5	273	.5(a)(5)	<p>Supervision. Provisions for adequate supervision of inmates who are mentally disabled and/or potentially suicidal and procedures for documenting supervision. The approved Bexar Co. operational plan for inmates of full suicide precautions states that inmates shall be observed every 15 minutes.</p> <p>Observation logs indicated that jail staff exceeded the required face-to-face 15 minute observations on a continual basis in accordance with the jails own approved operational plan.</p>
6	275	.1	<p>Facilities shall have an established procedure for documented, face-to-face observation of all inmates by jailers no less than once every 60 minutes.</p> <p>Observation logs indicated that jail staff exceeded the required face-to-face 60 minute observations on a continual basis by as few as 1 minute up to 126 minutes.</p>

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TEXAS COMMISSION ON JAIL STANDARDS
JAIL INSPECTION REPORT

7 275 .2 Personnel employed or appointed as jailers of county jails or personnel appointed, employed, or assigned to directly supervise jailers shall be licensed as per the requirements of the Texas Commission on Law Enforcement under the provisions of Part 7 of this title. Personnel employed or appointed as jailers or personnel appointed, employed, or assigned to directly supervise jailers at facilities operated under vendor contract with a county or city shall be licensed as per the requirements of the Texas Commission on Law Enforcement under the provisions of Part 7 of this title.

The administration has employed and authorized civilian employees to perform duties of licensed jailers. These civilian employees are not licensed as jailers by TCOLE as required.

8 275 .7 Inmates shall be observed by a peace officer or a jailer licensed by the Texas Commission on Law Enforcement or bailiff when outside the security perimeter in court holding cells. The sheriff/operator shall have an established procedure for documented, face-to-face observation of all inmates no less than once every 30 minutes. One jailer, licensed peace officer, or bailiff shall be provided on each floor where 10 or more inmates are detained, with no less than one jailer, licensed peace officer, or bailiff per 48 inmates or increment thereof on each floor for direct inmate supervision. Where required, there shall be a two-way voice communication capability between inmates and jailers, licensed peace officers, or bailiffs at all times. Closed circuit television may be used, but not in lieu of the required personal observation.

The administration has employed and authorized civilian employees to perform duties of licensed jailers, bailiff or peace officers in the security perimeter of the court holding cells. These civilian employees are not licensed as jailers by TCOLE as required.

9 285 .1 Each facility shall have and implement a written plan, approved by the Commission, for inmate physical exercise and physical recreation. Documentation of physical exercise and physical recreation shall be maintained for Commission review. Each inmate shall be allowed one hour of supervised physical exercise or physical recreation at least three days per week.

The inspection team was unable to verify, through maintained documentation, that recreation is being offered to inmates at least 3 days per week for 1 hours as required by minimum jail standards.



Jennifer Shumake, TCJS Inspector



William Phariss, TCJS Inspector

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Texas Commission on Jail Standards

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW

Jennifer Shumake

Jennifer Shumake, TCJS Inspector

William Phariss

William Phariss, TCJS Inspector

Facility Name: Bexar County Jail

Date:

February 19-22, 2019

Chapter	Title	Comments
259	New Construction	Conducted a walk through inspection of the facility.
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews.
265	Admission	Reviewed a random sample of 50 inmate files. Interviewed staff. Reviewed policy. Technical assistance provided. During the walkthrough of the facility, the inspection team observed the area where inmate personal property is located. The personal property bagging has the property inventory and receipt attached to the outside. The inspection team observed numerous property inventory logs/receipt with blank areas for inmate signatures. The property inventory logs/receipts did not notate inmate refusals, nor provide notation of the refusal and signatures required by the receiving officer and witness. Follow-up action: The inspection team is requiring that a plan of action be submitted, within 30 days, to ensure that officers receiving property have the inmate sign the receipt or notate with the refusal in accordance with minimum standards.
267	Release	Reviewed a random sample of 10 inmate files. Interviewed staff. Deficiency noted-see report. Technical assistance provided. While conducting a walkthrough of the new south tower addition, the inspection team observed that the administration has civilian employees in the releasing area to process the release of inmates. The inspection team recommended that the administration immediately replace the unlicensed, civilian employees with trained, licensed officers as required by minimum jail standards. Follow-up action required. The administration will immediately email the inspection team names and PID numbers for all of the officers that take the place of the current civilian employees.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 50 inmate files. Reviewed staff training records. Reviewed internal classification audits. Reviewed policy. Interviewed staff. Reviewed internal classification audits. Reviewed policy. Interviewed staff. Technical assistance provided. 1) - During a review of the classification process, it was determined that the Bexar Co. Jail staff are utilizing the point additive system for classification. Points for offenses have been derived from a scale based off the FBI Uniform Crime Reporting (UCR) Program, not the current TCJS Severity of Offense Scale. Bexar County's system has been validated by the courts. However, jail staff are unable provide an entire classification instrument with an itemization of the points for each category. To ensure that assessments are being done in accordance with their plan, the inspection team is requiring that a hard copy with the point break down explanation be available for review during inspections and submitted for record to the Commission as part of their approved Classification Plan within 30 days. 2) Jail staff have a portion (gang offenders/renounced gang members) of the inmate population labeled as "special management" due to needing protection or requiring separation to protect the safety and security of the facility. Interviews with jail staff and inmates reveal that these inmates are not under disciplinary action and considered general population. These special management inmates are being allowed limited time in the dayroom up to 4 hours a day, with another tier of special management inmates being let out next while the rest are secured in their cell. The inspection team is requiring that a plan of action be submitted, within 30 days, to either ensure inmates labeled as general population receive all privileges or if necessary, a reason be denoted (for safety and security) why they are housed in administrative separation.

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Texas Commission on Jail Standards

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW

271	Classification (cont.)	<p>Deficiencies noted-see report. Technical assistance provided. 3) - A review of classification paperwork and staff interviews revealed that staff are not performing a reassessment within the required 30-90 time period. Staff review inmates utilizing an in-house form. Information from the review form is not entered in the reassessment instrument. Therefore, a new score, derived from risk factors in the approved reassessment instrument, to determine the new custody level is not produced. A review of 50 random inmate classification revealed reassessment up to 27 days over the required 30-90 time period. The inspection team is requiring that a plan of action be submitted, within 30 days, to ensure that classification reassessments are being performed in accordance with minimum standards. 4) A review of classification paperwork and staff interviews revealed that staff are not performing a reassessment immediately upon any disciplinary action and/or change in legal status. Sgt. Mitchell, Sgt. Garza, and Cpl. Bales all identified that disciplinary action and/or changes in legal status are only being addressed on the 30-90 reassessment and not immediately. The inspection team is requiring that a plan of action be submitted, within 30 days, to ensure reassessments are being performed in accordance with minimum standards and their approved operational plan (Commission approved 6/24/2016) on the 30-90 reassessments and upon disciplinary action and/or change in legal status. 5) Staff provided a classification audit report for the inspection team to review. The monthly audits are not specifically assessing whether inmates are classified prior to inmate housing, inmates are housed according to their assigned custody levels, and the override rate is acceptable, and/or if the instrument is being performed in a timely manner. The audit does assess if a classification instrument is completed accurately. The inspection team displayed the two classification audit logs available on the TCJS website to classification staff. Follow-up action - The inspection team is requiring that a plan of action be submitted, within 30 days, to ensure that classification audits are being performed in accordance with minimum standards and their approved operational plan. Recommendation - The inspection team recommends that all classification staff retake an objective jail classification course within 30 days and every two years thereafter.</p>
273	Health Services	<p>Reviewed a random selection of 50 files. Interviewed staff and inmates. Reviewed training records. Reviewed policy. Deficiency noted-see report. Technical assistance provided. 1. While conducting a walk-through of the new intake area of the south tower, the inspection team observed that the administration has employed civilian employees in the intake area to conduct the Screening Form for Suicide and Medical/Mental/Developmental Impairments. The inspection team recommended that the administration immediately replace the unlicensed civilian employees with health professionals or trained booking officers as required by minimum jail standards. Follow-up action required. The administration will immediately email the inspection team names and PID numbers for all of the officers that take the place of the current civilian employees. 2) Deficiency noted-see report. Technical Assistance Provided. While reviewing the operational plans, the inspection team observed and verified that the Mental Disabilities/Suicide Prevention Plan was last approved by the commission on May 22, 2015. The current plan states that all detention officers will receive one hour of suicide prevention training annually during in-service hours. While reviewing suicide prevention training documentation, the administration could not provide documentation of training of all of the detention staff. The inspection team recommended that the administration train all officers in accordance to the approved operational plan. The inspection team also recommended that the administration document and maintain all training rosters for Commission staff to review upon request. Follow-up action required. The administration will assess the current operational plan and implement a plan of action to ensure that all detention officers receive training in accordance with the approved operational plans within the next 30 days. The administration will email the inspection team roster training of all detention officers within the next 90 days. 4) Technical assistance provided. While reviewing the inmate restraint chair log, it was observed that the current form does not include all of jails standards requirements on the form. The inspection team recommended that the administration amend the current form to include all jail standards. Follow-up action required. The administration will email this inspector the new form within 30 days.</p>

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TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW

	Health Services (cont.)	5) <u>Deficiency noted-see report. Technical assistance provided.</u> The inspection team reviewed a random selection of dates for observation logs. Per the Bexar Co. operational plan, persons who are under Full Suicide Precautions (FSP) are to be observed no less than 15 minute intervals. Staff are using both an electronic timekeeping device and a handwritten log for documentation. There are times in which observations were logged on only one medium. However, there are multiple times in which the electronic timekeeping device and the handwritten logs conflict. A documented incident in housing unit AF on 9/1/2018 indicated an electronic record of observations being performed at 1:25 pm and again at 1:52 pm. The handwritten log has observation times recorded at 1:30 pm and 1:45 pm. Housing units do not have cameras for the inspection team to verify staff are physically performing observations in accordance with minimum standards. The inspection team is requiring a plan of action be submitted, within 30 days, to ensure that observations are being performed within the required 15 minute observation as required by their approved operation plan.
275	Supervision	Reviewed a random selection of 200 jailer TCOLE certification records. Reviewed officer documentation. Interviewed staff. <u>Deficiencies noted, Technical Assistance provided.</u> 1) The inspection team reviewed a random selection of dates for observation logs. Staff are using both an electronic timekeeping device and a handwritten log for documentation. It was found that staff exceeded the required 60 minute face-to-face observations by 1 minute up to 126 minutes. From the handwritten logs, the inspection team observed that the consistency in exceeding the required observations was primarily due to staff responding to critical calls in the facility involving inmates. The inspection team is requiring a plan of action be submitted, within 30 days, to ensure that observations are being performed within the required 60 minute observation as required by minimum standards.
275	Supervision (cont.)	2) <u>Deficiency noted-see report. Technical Assistance Provided.</u> While conducting the walk-through of the Courthouse Holding area and the new south tower addition of the main jail, the inspection team determined that the administration has employed civilian staff members to be utilized in positions within the secured perimeters of the jails that require a licensed jailer. If the administration wants to continue this practice, the civilian staff will be required to have at least a temporary jailer license as mandated by the Texas Commission on Law Enforcement. The inspection team recommended that the civilian employees be removed immediately from the jailer positions and to replace the civilian employees with licensed jailers as required by The Texas Commission on Law Enforcement. <u>Follow-up action required.</u> The administration will immediately email the inspection team names and PID numbers for all of the officers that take the place of the current civilian employees. 3) <u>Deficiency noted-see report. Technical Assistance Provided.</u> While conducting a walk-through of the courthouse holding cells, the inspection team observed that the administration has employed civilian employees which were observed operating intercoms and in control of doors within the secured perimeter. The inspection team recommended that the civilian employees be removed immediately from the jailer positions and to replace the civilian employees with licensed jailers as required by The Texas Commission on Law Enforcement. <u>Follow-up action required.</u> The administration will immediately email the inspection team names and PID numbers for all of the officers that take the place of the current civilian employees.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.
279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy. <u>Technical assistance provided.</u> While conducting the walk-through of the jails, the inspection team observed multiple cells with low water pressure and toilets to be out of order. There were also multiple obstructed air vents, dirty HVAC ventilation grates, dirty inmate shower areas, dirty inmate cells to include food on doors and windows and trash on the floors and in the corners, excessive empty bottles, books and supply in the inmate cells, missing detention grade screws on intercom face plates, Damaged Plexiglas, dirty food trays and sporks that were already washed, missing trash can lids, old rusted and corroded cooling pan racks, chipped floor paint and missing floor tiles, stained ceiling tiles, damaged ceiling tiles, and gnats in multiple areas of all of the jails. The inspection team recommended that the administration implement a plan of action to correct all of the sanitation issues. The plan of action should include begin dates and completion dates. Follow-up action required. The administration will email this inspector a long term plan of action within the next 60 days. A large number of the issues were addressed and corrected prior to concluding the inspection.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation.

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TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW

283.1	Discipline	Reviewed 30 disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate rules.
283.3	Grievance	Reviewed 30 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates. Technical assistance provided. While conducting a walk-through of the jails, the inspection team received multiple complaints regarding the grievance process and the response that inmates would receive on the kiosk system. The inspection team interviewed the grievance staff and it was determined that the grievance team was documenting a period "." as the 15 day interim response. The inspection team recommended that the staff implement a plan of action to ensure that inmates receive a valid 15 day interim response as required by minimum jail standards. No follow-up action required. Issue was addressed while the inspection team was on-site.
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates. Deficiency noted-see report. Technical assistance provided. Through inmate interviews, staff interviews and the review of inmate recreation logs, the inspection team was not able to verify that recreation is conducted as required by minimum jail standards. The inspection team recommended that the administration implement a plan of action to ensure that inmates are consistently provided recreation as required by minimum jail standards. The inspection team recommended that the administration implement a new uniform and consistent log for the all of the jails to utilize and maintain for Commission staff to review upon request. Follow-up action required. The administration will email the lead inspector a plan of action and new recreation log within the next 30 days.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.
291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Reviewed facility variiances.
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

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